

SECRET

DD/P 3-60-63

29 November 1963

MEMORANDUM FOR: CIA Records Management Officer

29 NOV 1963

THROUGH: Asst. Deputy Director (Plans) *STAK*

SUBJECT: Storage of WALNUT Microfilm

1. It has come to my attention that the Records Center chief has transferred the WALNUT microfilm from safe storage to shelf storage (see attached memorandum for Chief, RID from the RID/RMO, dated 18 November 1963).

2. This unilateral action is totally unacceptable to the Clandestine Services. The WALNUT microfilm constitutes "Vital Material" in every respect; we rely on it exclusively for operational and contingency backup. It must be accorded the best security and fire protection possible -- storage in steel, insulated, 3-way combination safes.

3. It is requested, therefore, that you direct the chief of the Records Center to provide safe storage for this microfilm immediately.

Attachment - a/s

cc - Chief, RID, w/o att
Chief, CI/RA, w/att

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

25X1